



Employment Application

Position(s) applied for		Driver's License Number/State Issued			
Name [First]	[Middle Initial]	[Last]	Social Security Number		Today's Date:
Present Address (Number, Street, and Apt Number)			Telephone Numbers		
City, State, Zip			Email Address		
LIST PREVIOUS ADDRESSES FOR LAST THREE YEARS IF DIFFERENT FROM YOUR PRESENT ADDRESS ABOVE					
Dates resided		Number, Street, and Apt Number	City	State	Zip
From	To				
Are you legally authorized to work in the United States? <input type="checkbox"/> YES <input type="checkbox"/> NO			Are you 21 years or older? <input type="checkbox"/> YES <input type="checkbox"/> NO		
EMPLOYEMENT INTERESTS					
Type of Employment Desired (check all that apply): <input type="checkbox"/> FULL-TIME <input type="checkbox"/> PART-TIME <input type="checkbox"/> SHIFT WORK					

If you are applying to be a "live-in" child care supervisor, please complete this section as well. If not, go to next section.

Raintree Village technically hires either the wife or the husband as the primary supervisor (with the other free to find other outside employment). However, both will need to fill out his/her own employment application if one is applying for the position of "live-in" child care supervisor (house parent), are both are desiring to live in the cottage.

Husband: (Name)	Social Security Number
Children: Names	Ages

EDUCATION/TRAINING

Name of school and location (City and State)	Dates attended		Course of Study	Diploma or Degree	Graduation Date (month/year)
	To	From			
Last Grade or High School					
Business or Vocational School					
Colleges or Universities					

Plans for future study:

Specialized training, apprenticeships, internships, skills or extracurricular activities:

Please indicate if you can speak, read or write in a language other than English:

Language: _____ proficiency in (check all that apply): SPEAKING READING WRITING

Language: _____ proficiency in (check all that apply): SPEAKING READING WRITING

GENERAL

Licenses and certificates held?

List all occupational skills, word processing, spreadsheets or other skills.

REFERENCES

List 6 references who are not relatives and are not listed under the *Employment History* section. If you are a college or recent graduate, please include a faculty reference **(If applying for the "live-in" house parent position, one reference must be your current minister or elder).**

Name	Occupation and Address	Telephone	Years Known

TEN YEAR EMPLOYMENT HISTORY - List your last 5 positions, most recent one first. Must be a 10 year work history.

Company/Organization		Address, City, State, Zip		Telephone Number	
Job Title		Hrs/Week	Department		Supervisor
Start Date	End Date	Last Salary	Reason for Leaving		

Duties and Major Accomplishments:

Company/Organization		Address, City, State, Zip		Telephone Number	
Job Title		Hrs/Week	Department		Supervisor
Start Date	End Date	Last Salary	Reason for Leaving		

Duties and Major Accomplishments:

Company/Organization		Address, City, State, Zip		Telephone Number	
Job Title		Hrs/Week	Department		Supervisor
Start Date	End Date	Last Salary	Reason for Leaving		

Duties and Major Accomplishments:

Company/Organization		Address, City, State, Zip		Telephone Number	
Job Title		Hrs/Week	Department		Supervisor
Start Date	End Date	Last Salary	Reason for Leaving		

Duties and Major Accomplishments:

Ten Year Employment History continued...

Company/Organization		Address, City, State, Zip		Telephone Number
Job Title		Hrs/Week	Department	Supervisor
Start Date	End Date	Last Salary	Reason for Leaving	
Duties and Major Accomplishments:				

APPLICANT(S) STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.
I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in withdrawal of an offer of employment or termination. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature

Date

Signature is required for application to be processed.

Raintree Village Children and Family Services is a faith-based child caring agency sponsored and supported by Churches of Christ and interested individuals. As such, we reserve the right to employ men and women who can work congruously with the generally accepted lifestyle standards, morals, and religiously appropriate behaviors of the Churches of Christ as defined by the Board of Directors of Raintree Village Children's Foundation, Inc. and Raintree Village. If employed, Raintree Village personnel should strive to maintain a positive relationship with the Churches of Christ under the guidelines of the Raintree Village Board of Directors.

All child care supervisors (whether "live-in" or shift workers), by policy, must be faithful members of the church of Christ, and present appropriate references as part of the application process.

1. Are you a faithful member of the church of Christ? YES NO

If "yes", what congregation are you currently attending? _____

2. Can you work congruously with the generally accepted lifestyle standards, morals, and religiously appropriate behaviors of the Churches of Christ as defined by the Board of Directors of Raintree Village Children's Foundation, Inc. and the Raintree Village Board of Directors?

YES NO

AFFIDAVIT FOR APPLICANTS FOR EMPLOYMENT

Raintree Village, Inc. Children and Family Services requires personnel whose employment or potential employment with the agency involves direct interaction with, or the opportunity to interact and associate with children to execute and submit the following affidavit with one's application for employment.

I swear or affirm under penalty of perjury, that I do not now and I have not at any time, either as an adult or juvenile: *been convicted of; pleaded guilty to (whether or not resulting in a conviction); pleaded nolo contendere or no contest to; admitted; had any judgment or order rendered against me (whether by default or otherwise); entered into any settlement of an action or claim of; had any license, certification, employment, or volunteer position suspended, revoked, terminated, or adversely affected because of; resigned under threat of termination of employment or volunteerism for; had a report of child abuse or neglect made and substantiated against me for; or have any pending criminal charges against me in this or any other jurisdiction for;*

ANY CONDUCT, MATTER, OR THING CONSTITUTING OR INVOLVING: *any felony; rape or other sexual assault ;physical, sexual, emotional abuse and/or neglect of a minor; incest; exploitation, including sexual, of a minor; sexual misconduct with a minor; molestation of a child; lewdness or indecent exposure; lewd and lascivious behavior; obscene or pornographic literature, photographs, or videos; assault, battery, or any violent offense involving a minor; Endangerment of a child; Any misdemeanor or other offense classification involving a minor or to which a minor was a witness; unfitness as a parent or custodian; removing children from a state or concealing children in violation of a court order; restrictions or limitations on contact or visitation with children or minors resulting from a court order protecting a child or minor from abuse, neglect, or exploitation; or, any type of child abduction.*

The failure or refusal of the applicant to sign or provide the affidavit constitutes good cause for refusal to hire the applicant.	
Signature	Date